Social Media Specialist

Description:
We are hiring a student to help businesses implement their social media plans as developed by students in the CSIT 388 Social Networking course. This position is funded by a grant from the University of Nebraska Rural Futures Initiative. This person will work under the direction of the Chair of the Computer Science and Information Technology Department.

Responsibilities:
• Create online training materials for commonly used social networking platforms with a focus on workable solutions for local Central Nebraska organizations;
• Assist with training sessions for the instructors, students, and organizations;
• Tutor/consult the organizations during their implementation phase;
• Respond to business, instructor, and the chair requests in a timely manner and
• Provide feedback and make adjustments to improve training, course and website materials, and future tutoring.

Pay/Hours:
We expect approximately 5-10 hours of work per week, for twenty weeks per year, at the rate of $10 per hour. Hours will be flexible.

Start Date: As soon as possible

Qualifications:
• Currently in or has completed CSIT 388 with an A or B grade
• Excellent written and verbal communication skills
• Social networking experience
• Basic technical skills (word processing, spreadsheets, blogging, etc.)
• Preferred minimum 3.0 GPA

Application Deadline: November 16

To apply, please submit resume and cover letter by email to:
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116 Otto Olsen
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For more information about the project, see: http://socialmedia.csit.unk.edu/